

Baldwin City Recreation Commission
Public Comment Policy
Adopted 02.17.2021

1. A public comment period not to exceed thirty (30) minutes will be placed on the agenda of each regularly scheduled meeting of the Baldwin City Recreation Commission, this is to also include individual committees of the Commission.
2. Speakers will be acknowledged to speak in the order in which their names appear on the sign-up sheet. Speakers will stand and address the Commission and begin their remarks by stating their name and address.
3. Speakers will have a maximum of five (5) minutes to comment.
4. Statements must be related to Commission business or that of the individual committees being addressed.
5. Statements are to be directed to the Commission or committee as a whole and not individual members. Public comment is not intended to require Commission, committee members or staff to provide any response to the speaker. Discussion between speakers and members of the audience will not be allowed.
6. All speakers are required to speak in a civil tone and refrain from using vulgar, abusive, or otherwise inappropriate language when addressing the Commission or committee. Failure to do so may result in disqualification from addressing the Commission or committee and expulsion of the speaker from the meeting.
7. After the speaker has made his or her statement, he or she shall be seated with no further debate, dialogue, or comment.
8. Those that are unable to attend a board meeting in person but still wish to comment may email or provide their comments to the address below. Comments must be received by 12:00 noon on the day of the scheduled meeting.

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